



Suryadatta Education Foundation's
SURYADATTA NATIONAL SCHOOL & Jr. College

Shaping up a complete human being

Campus: "Suryabhavan" Wing:B , Survey No: 342 Patil Nagar,
Chandni Chowk, Pashan Road, Bavdhan (Bk.), Pune-411 021, India
Tel No: 020 - 67901300 **Mobile:** 09881490036, 8956932413
Email: sns@suryadatta.org | **Website:** www.suryadattaschool.org



Date of Application: _____

Application No: _____

Faculty Name : _____

Applied Post : _____

Marital Status (Single/Married): _____

Wife's/Husband's Name : _____

Father's Name : _____

Mother's Name : _____

Parent's Occupation (Father) : _____ (Mother) _____

Date of Birth (dd/mm/yy) : _____ Age: _____

PAN Card No. : _____

Aadhaar Card No. : _____

Permanent Address : _____

City: _____ Pin _____ State _____

Tel(with STD) _____ /Mobile _____

Present/Correspondence Address: _____

City: _____ Pin _____ State _____

Tel(with STD) _____ /Mobile _____

Blood Group _____ **E-mail** _____

Passport No. _____ **Religion:** _____ **Caste:** Open/OBC/NT/DT/ST/ SC _____

Number of Children (If applicable): _____(With Age)

Local Guardian Details (If Staying in Hostel/PG/ With other than Family Members):

1. Name: _____
2. Address: _____

3. Phone No: _____

Qualification: (Mention only SSC & Onwards, University Stream Qualifications)

Sr. No.	Degree/ Diploma	College/ Institute	University	Year	Marks % /CGPA	Class	Speciali zation	Regular/ Distance
1								
2								
3								
4								
5								

Employment Summary

Sr. No.	Organization	Designation	Brief Description	Date from	Date to	Experience, Duration (in yrs / months)
1						
2						
3						
4						
5						

Achievements / major contribution in employment till date:

Any Chronic Disease / Any Major Illness (If yes, brief history of the same)

Present Designation: _____

Present Gross Salary Rs. _____ W.e.f. _____

Present Salary Breakup (P.S: last salary slip) Rs. _____

If selected joining period required _____

Married Ladies (If selected & subject to satisfactory performance, the number of years you would be committed to the School / College without any break in service

Signature _____ Date _____

Additional Qualifications

S. No.	Degree/ Diploma	College/ Institute	University	Year	Marks %	Class
1						
2						
3						
4						
5						
6						

Languages known: _____

IT Proficiency (for all Positions)

MS Office - MS Word MS Excel MS Powerpoint
 Internet E-Mail Tally

Typing Speed (If applicable): _____

Please attach the following documents.

- 1 Two Passport Size Photographs**
- 2 10th Marksheet**
- 3 12th Marksheet**
- 4 Graduation Marksheet**
- 5 Graduation Certificate**
- 6 Post Graduation Marksheet (if applicable)**
- 7 Post Graduation Certificate**
- 8 B. Ed / TTC/ Montessori Course**
- 9 Present / Previous Appointment letter**
- 10 Previous Experience Letters if any**
- 11 Last Pay Slip , Salary Certificate , Form 16**
- 12 Caste Certificate & Caste Validation Certificate (if applicable)**
- 13 Reference of 2 persons with their Mobile No & Address (Other than Relatives)**
- 14 PAN Card Copy**
- 15 Unique Identity Card (Aadhar Card Copy) / Passport Copy / Driving License and Any other relevant documents**

Write in about 100-150 words the following details: (Please attach separate sheet)

1. Why are you planning to leave / resign from your current job? If already left / resigned, reason for the same.
2. Read our website www.suryadatta.org and www.suryadattaschool.org and write 100-150 words about our Group in your own words.
3. Roles and Responsibilities you would like to handle if selected based on your past experiences and competency.

NOTE: Read our website in detail before you appear for Interview.